

Charger Central  
118 University Center  
Huntsville, AL 35899



Phone: 256-824-7777  
Fax: 256-824-7780  
<http://chargercentral.uah.edu>

Name: (Last) (First) (M.I) (Maiden and/or other)	Student ID or SS#: <i>(required)</i>
Address:	Date of Birth:
City: State: Zip:	Daytime Telephone Number: <i>(required)</i>
	Dates of Attendance:
<b>TRANSCRIPT REQUEST – Select one of the following:</b> <input type="checkbox"/> Send immediately <input type="checkbox"/> Hold for pick up <input type="checkbox"/> Hold for Grades <input type="checkbox"/> Hold for Degree Statement Total copies ordered: _____	<b>Delivery option – select one:</b> <input type="checkbox"/> Mail/Hold for pick up <input type="checkbox"/> Fax and mail <input type="checkbox"/> FedEx <b>(FedEx will NOT deliver to PO Box addresses)</b>

Send Transcript to: **Print** complete address clearly for direct mailing in window envelope

	Transcripts will no be released without written consent from the student.
	Transcripts will not be sent if a student has an outstanding financial obligation to UAH.
	Transcripts from other colleges or high schools cannot be duplicated.
	Partial transcripts are not issued, transcripts include all course work completed at UAH.

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

I hereby authorize UAH to release official copies of my academic record to the person or institution named above.

Amount Due:	Total copies of mailed/hold for pick up transcripts _____ x \$ 4.00 Total copies of faxed transcripts _____ x \$10.00 Total copies of FedEx transcripts _____ x \$20.00 Total = _____
Payment Method:	<input type="checkbox"/> Credit/Debit number _____ Exp _____ <input type="checkbox"/> Check/money order included with request <b>* Transcripts will not be processed without payment</b>